



UCLA CENTER FOR COMMUNITY LEARNING
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January 30, 2013

Dear Community Partner,

Thank you for agreeing to serve as a community partner for the Helen S. and Alexander W. Astin Civic Engagement Scholars Program. This program celebrates the work of UCLA undergraduates who are committed to civic engagement. It is named in honor of UCLA emeriti faculty and is administered by the UCLA Center for Community Learning, with funding from the UCLA Foundation.

Astin Civic Engagement Scholars are UCLA upper classmen who intern with an off-campus community partner for three academic quarters (spring, fall, & winter) on a research project. The project should focus on the academic discipline of civic engagement, provide a benefit to the community and/or address a social justice issue. Astin Scholars work closely with a UCLA faculty mentor, receive academic credit for four quarters, and are awarded a scholarship of up to \$7,000.

Community Partner Guidelines

Community partners for the Astin Civic Engagement Scholars Program are expected to:

- Offer meaningful, i.e. challenging, college-level work;
- Schedule an initial orientation/training for the intern;
- Provide weekly supervision; and
- Attend a culminating event for the Astin Scholars Program at UCLA in May 2014 (date TBD).

UCLA students who apply to the Astin Scholars Program are required to obtain a letter of support from their community partner as part of their application. Please submit the letter electronically to dbarrera@college.ucla.edu and include the following information:

- How long you have known the student and in what context;
- Confirmation that you have discussed the proposed project with the student; and
- A description of how the project will benefit your organization.

NOTE: applications are not complete and will not be considered unless the letter of support is received by February 25, 2013.

If you have any questions or concerns, please contact the program coordinator, Dr. Doug Barrera, at 310.825.7867 or dbarrera@college.ucla.edu.

Sincerely,

Dr. Kathy O'Byrne
Center Director